

MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

March 12, 2020

Board President Ken Wright opened the meeting; calling it to order at approximately 1835 hours with a Roll Call. All board members were present except for Brad Radloff, who was unable to attend. [Agenda Item 1]. Other board members/officers present were Member Dave Touring, Member Josh Reichert, and Vice President Paul Raudenbush. A quorum was established with four Board members present at the meeting. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was present and Joe Wagner, P.E. of Wood, PLC, as representative for the District's Engineer of Record to administrate upcoming dredging efforts, was also present at the meeting. The meeting was held in a computer lab room of the Pablo Creek Regional Library at 13295 Beach Boulevard, Jacksonville, FL 32246.

Agenda-Specific Public Comments [Agenda Item 2]-

As a result of a Florida Statute, *public comments of Agenda items only* (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any of the agenda items from attending homeowners (however, any who wished to comment later, during the meeting, did so as discussions proceeded on each agenda item).

OTHER AGENDA ITEMS

3. Approve the Minutes of the February 12, 2020 Board meeting.

The motion to approve the minutes was PASSED unanimously by the Board members present.

4. Treasurer's Report. PRaudenbush provided an update to the Treasurer's Report for this meeting. The District's reported bank balance was at \$1,806,956.87 as of the 2/29/20 statement. Current bills discussed were:
 - a. \$1,542 for Wood (Professional services through 2/28/20)
 - b. \$14,568 for sediment testing
 - c. \$575 for Lewis, Longman and Walker
 - d. \$215.95 for website
 - e. \$216 to UPS Store for P.O Box

MOTION: To approve payments to LLW, Wood, UPS Store and website, as described above, by PRaudenbush.

The motion was seconded by KWright and PASSED unanimously by the Board members present.

5. Vote on Fiscal Year 20/21 Budget. The budget includes \$950 annual dues and spoil site payment. The budget does not include the proposed bank load or city contribution that are ongoing items. The budget can be amended at any time, but has to be submitted to the City by April 1. The District's insurance could go higher this year.

MOTION: To approve the fiscal year 20/21 budget, by KWright.

The motion was seconded by JReichert and PASSED unanimously by the Board members present.

6. 12% Cost Share. All operating costs are eligible for reimbursement from the City. There was discussion on when reimbursement could start; ultimately it does not appear that reimbursement can start yet.
7. Update from Joe Wagner of Wood re: Soil Samples. The soil testing found that contaminant levels were below FDEP thresholds for commercial uses. Stanley Pipes asked to receive the results of the soil testing.
8. Discuss and Possible Vote on Harbor Waterways Spoil Site Agreement: Since testing came back with favorable results, the possibility of voting to move forward with signing the Harbor Waterways spoil site agreement was presented.

MOTION: To proceed with signing the spoil site lease agreement with Harbor Waterways, by KWright.

The motion was seconded by PRaudenbush and PASSED unanimously by all Board members present

9. Update from Joe Wagner re: Bidding Process: Joe distributed the proposed bid package and briefly discussed all sections. A subcommittee was formed, consisting of DTouring, PRaudenbush and JReichert, to make comments on the package and have a special meeting to discuss comments with Wood. The subcommittee agreed to meet on 3/25/20 at 1:30 PM. Joe Wanger discussed performing a drone flyover of the spoil site to provide to dredging bidders. PRaudenbush asked if there was a mechanism in the contract to separate out additional volume for homeowner's optional additional removal. It was discussed to not levy too steep of additional charges, as optional removal benefits all canal users.
10. Website Migration Update: PRaudenbush briefly discussed the new website, which already has a beta version out. DTouring recommended to change the board name on

the website.

11. Update on Efforts to Secure Library Meeting Room: JReichert informed the group that the library room has been reserved through the end of the year. The library is closed on 11/11/20 for Veteran's Day, when there is a currently scheduled meeting. The board agreed to make a decision on that meeting later in the year.

New Business. 1) Brief discussion was again held on securing a credit card for the Board. It was agreed that a credit card would make payments for things such as the UPS Store costs, website costs, etc. more efficient. The Board reviewed a similar policy provided by Wayne Flowers and agreed that a similar policy would be good.

MOTION: To get a credit card with a \$2,500 limit, by KWright.

The motion was seconded by PRAudenbush and PASSED unanimously by all Board members present

General Public Comment -

There were no other comments from the public at the end of the meeting (comments/questions taken during the meeting).

Adjournment -

KWright adjourned the meeting at 1945 hrs.

Future Meeting Dates -

Meetings are to be held on Wednesdays at 6:30 PM at the "Pablo Creek Regional Library," 13295 Beach Blvd. Jacksonville 32246; for the dates listed below:

April 8, 2020 May 13, 2020 June 10, 2020 July 8, 2020 August 12, 2020

September 9, 2020 October 14, 2020 November 11, 2020 December 9, 2020