

## MINUTES OF THE BOARD OF SUPERVISORS

### ISLE OF PALMS SPECIAL DISTRICT

March 8, 2023

Board President Ken Wright opened the meeting; calling it to order at approximately 1834 hours with a Roll Call of all Board members present at the San Pablo Public Library. Other Board members/officers present were Vice President Paul Raudenbush, Secretary Brad Radloff, and Member Josh Reichert. Member David Touring arrived a few minutes late, immediately following the Agenda Item 3. A quorum was established with the four Board members present at the meeting and then five members after DTouring arrived. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was also present at the meeting. Charlene Stroehlen, P.E., the Project Manager with Wood, PLC, as representative for the District's Engineer of Record to assist with administration of the dredging efforts, did not attend either in person or via call-in/speaker. Lance Young of Brance Diversified, Inc. (BDI), the dredging contractor and his right-hand man, Anthony Ewing (also of BDI) attended the meeting also. There were no homeowner(s) from the District attending the meeting. The meeting was held in a Community Meeting Room of the Pablo Creek Regional Library at 13295 Beach Boulevard, Jacksonville, FL 32246.

#### **Agenda-Specific Public Comments [Agenda Item 1]-**

As a result of a Florida Statute, *public comments of Agenda items only* (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any of the Agenda items from homeowners - either present (if so) or from those that may have called-in to the meeting.

#### **OTHER AGENDA ITEMS**

2. Vote on approval of the Meeting Minutes from the monthly Board meeting of February 8, 2023.

**MOTION:** To approve the minutes of the Board meeting held on February 8, 2023, by KWright.

**The motion was seconded by JReichert and PASSED unanimously by the Board members present.**

3. Treasurer's Report. PRAudenbush provided an update to the Treasurer's Report for this meeting and reported the District's bank balance [no longer a combined balance bet. two accounts-Wells Fargo and SunTrust-it is now only one account at Wells Fargo] at \$ 1,227,722.83, as of March 7, 2023. There were five new bill(s)/invoice(s) (two invoices/bills of the five were from LLW) needing approval for payment: 1) \$375.00+21.59 = \$396.59 to LLW for legal fees during the months of February 2023 and November 2022, respectively; 2) \$10,175.00 to Magers & Associates (M&A) for annual audit fees; and 3) \$1,997.00 to WSP/USA Environment & Infrastructure (WSP) for December 2022 and January/February 2023 construction mgmt. fees; and 4) \$283.80 to the UPS Store for the annual renewal of the District's mailbox.

**MOTION #1:** To approve payment for the WSP and M&A invoices, as described above, by KWright.

**Motion was seconded by PRAudenbush and PASSED unanimously by the Board members present.**

**MOTION #2:** To approve payment for UPS Annual Mailbox fee, as described above, by KWright.

**Motion was seconded by BRadloff and PASSED unanimously by the Board members present.**

**MOTION #3:** To approve payment for the LLW invoices, as described above, by KWright.

**Motion was seconded by BRadloff and PASSED unanimously by the Board members present.**

4. Finalize budget for FYE 06/30/2024 (Attached). After discussion and making adjustments during February's meeting, KWright sent out a finalized budget to all the Board members prior to this meeting for their review before voting on its approval. KWright asked if any Board members had any other adjustments/comments/questions. The Board members had no other adjustments/comments/questions.

**MOTION:** To approve Proposed budget to finalize for FYE 06/30/23, as described above, by KWright.

**Motion was seconded by BRadloff and PASSED unanimously by the Board members present.**

5. Dredging Status: a. General and b. Consider letter to Homeowner to move boat (Attached, Gabriszeski 4353 Tideview Drive). Lance Young brought a huge map of SIOF

and dredging totals indicating his progress and suggested that he still can't finish the last SLOP canal (Baseline 3) because the boat (doesn't run) between Tideview Dr. and Tradewinds, located near the mouth of said canal blocks passage of the barges and is still not moved. Young indicated that he will need an extension to finish dredging in that canal once the boat is moved. At this time, discussion ensued about issuing a proposed official District letter to the homeowner having the intention of compelling the homeowner to move the boat or other arrangements will have to be made. DTouring said if the official letter is approved by the Board, he will hand-deliver it to the homeowner and Young indicated that he would be willing to do whatever he could to help the homeowner with the move (i.e., get him a good deal to move it to Palm Cover Marina or even at BDI's expense). WFlowers indicated that the letter should also be sent "certified." Some discussion also ensued regarding preparation for upcoming individual dredging that Young indicated he currently has 25 homeowners so far. There was also discussion regarding a change order for an extension to the time period for completion of the dredging.

**MOTION #1:** To approve the District's Official Notification letter for the Homeowner to move their boat, as described above, by KWright.

**Motion was seconded by DTouring and PASSED unanimously by the Board members present.**

**MOTION #2:** To approve an extension of the contract period to finish Baseline 3 after the boat is moved, as described above, by PRAudenbush.

**Motion was seconded by KWright and PASSED 4-1 by the Board members present, with BRadloff having the dissenting vote.**

**MOTION #3:** To Amend Motion #2, approving an additional two weeks of extension (for individual dredging) for a total of four weeks, as described above, by KWright.

**Motion was seconded by PRAudenbush and PASSED 4-1 by the Board members present, with BRadloff having the dissenting vote.**

6. New Business. Having the Annual Audit for 2022 back from the auditors, the Board needed to approve the results provided therein. However, since the Audit was made available to the Board members only a couple hours prior to this meeting, some Board members did not have an opportunity to review it.

**MOTION:** To approve the 2022 Annual Audit (provided by M&A today), as described above, by KWright.

**Motion was seconded by PRAudenbush and PASSED 4-1 by the Board members present, with BRadloff having the dissenting vote (since he did not have an opportunity to review it prior to the vote).**

***General Public Comment -***

There were no other comments from the public at the end of the meeting (comments/questions were taken during the meeting, if any).

***Adjournment -***

KWright adjourned the meeting at 1902 hrs.

***Future Meeting Dates -***

Meetings are held on the second Wednesday of the month (6:30 PM), at the “Pablo Creek Regional Library,” 13295 Beach Blvd. Jacksonville 32246. **It is recommended to check the District’s website ([isleofpalmsjax.com](http://isleofpalmsjax.com)) for any updates to the location of the upcoming meetings.**

Future meeting dates listed below:

April 12, 2023   May 10, 2023   June 14, 2023   July 12, 2023   August 9, 2023

September 13, 2023   October 11, 2023   November 8, 2023   December 13, 2023