

MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

July 14, 2021

[As a result of the *lifting* of COVID-19 Pandemic restrictions related to public gatherings, Board meetings have returned to the San Pablo Public Library]

Board President Ken Wright opened the meeting; calling it to order at approximately 1800 hours with a Roll Call of all Board members present at San Pablo Public Library. Other Board members/officers present were Vice President Paul Raudenbush, Member David Touring, and Member Josh Reichert. Secretary Brad Radloff arrived about 10 minutes after the meeting call to order, so was not present to vote on approval of the previous month's Meeting minutes and current invoices. A quorum was established with four Board members initially present at the meeting and then five after the arrival of BRadloff. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was also present for the meeting. Charlene Stroehlen, P.E., the Project Manager with Wood, PLC, as representative for the District's Engineer of Record to administrate the dredging efforts, was present for the meeting via call-in/speaker along with her Field Engineer Mike. Lance Young of Brance Diversified, Inc. (BDI), the dredging contractor, was NOT present at the meeting. There were three homeowners physically attending the meeting and other unidentified call-in attendees. The meeting was held in a Community Meeting Room of the Pablo Creek Regional Library at 13295 Beach Boulevard, Jacksonville, FL 32246 but could also have been attended via Skype-based audio-only teleconference. The call-in phone number was (904) 348-0303 and the Conf. ID was 972932507#]

Agenda-Specific Public Comments [Agenda Item 1]-

As a result of a Florida Statute, *public comments of Agenda items only* (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any of the Agenda items from homeowners - either present (if so) or from those that may have called-in to the meeting.

OTHER AGENDA ITEMS

2. Vote on approval of the Meeting Minutes from the regular monthly Board meeting on June 9, 2021 and an Emergency Board meeting on July 8, 2021.

MOTION: To approve the minutes of both Board meetings on June 9, 2021 and July 8, 2021, by KWright.

The motion was seconded by PRAudenbush and PASSED unanimously by the Board members present.

3. Treasurer's Report. PRAudenbush provided an update to the Treasurer's Report for this meeting and reported the District's bank balance at \$1,063,457.69, as of June 30, 2021. There were several bill(s)/invoice(s) needing approval for payment: (1) three from Wood for engineering, totaling \$8,758.79, (2) \$465,459.30 to BDI for Invoice Application #4, and (3) \$1,210.00 to LLW for legal fees during the month of June. For the BDI invoice there was much discussion regarding BDI's lack of accurate scheduling for the project and whether such payments should be made until the scheduling is improved. In fact, PRAudenbush indicated that the currently submitted schedule is rejected since the Bank won't allow it and DTouring was concerned that paying without an approved schedule sets a precedence. In addition, there is a concern with actual dredged volumes being reported with respect to "cut and fill" issues where some sediment doesn't get removed but instead is pushed up toward the edges by "prop-wash." PRAudenbush indicated that the surveyors do a good job accounting for the difference as a net calculation and that this issue will come up in another agenda item. As a special note, there is a dual signature requirement that is in place for all checks/bill payments.

MOTION: To approve the three Wood invoices for payment, by KWright.

Motion was seconded by PRAudenbush and PASSED unanimously by the Board members present.

MOTION: To approve BDI's Inv. App. #4 for payment, by PRAudenbush.

Motion was seconded by KWright and PASSED by four Board members, DTouring having the dissenting vote.

MOTION: To approve LLW's invoice for payment, by BRadloff.

Motion was seconded by KWright/JReichert and PASSED unanimously by the Board members present.

For the monthly summary/update regarding the Budget Report, there was no discussion since amendments were made to the budget at the June 2019 meeting to reflect more accurate line items for engineering, auditing, and insurance fees. The general intent of said report is to facilitate the reporting/accuracy of the current year's budget and preparation for projecting the upcoming fiscal year's budget and will be very useful closer toward the end of the fiscal year.

4. Update on Wells Fargo financing of dredging project. PRAudenbush indicated that the final loan documents are in hand and that wire transfers for funds should be available by the day after this meeting and that with the payments made, thus far, the District has met its equity investment relative to the loan requirements. As such, the loan has been secured and funds are to be available for use.
5. Review dredging progress. Dredging progress, in general, was discussed as part of the issue on whether payment should be made on dredging invoices or not, when there is not an accurate schedule, in Agenda Item 3. Basically, progress can only be measured relative to volumes of sediment removed but not from where the sediment is planned to be removed or when. Walt from Central IOP has questions for BDI but LYoung is not present at the meeting to answer him and his questions seem to revolve primarily around what the schedule is going to be so he can know when to move his boat. At this time, Mike, Field Engineer from Wood conducting weekly inspections, indicated that since Angel is no longer working for BDI, LYoung will be doing the Turbidity readings and Manatee watches. Mike tried to answer some of the scheduling questions based on his conversations with LYoung during his last inspection. Also, BRadloff indicated that based upon the latest survey data/maps, it can be seen that the new/adjusted dredging design template has been applied to the survey maps and the dredgers are using those to continue with the dredging.
6. Consider whether the Board wishes to request additional services from Wood. There was a question (by BRadloff) as to whether the Engineer should be providing reviews of survey results to determine and/or confirm that the prescribed dredging is completed as the project moves along, with particular attention to areas around docks and edges of the template that show where “prop-wash” has occurred that makes said areas worse than before the dredging. The Board members discussed the necessity of such services and decided that a proposal should be requested from Wood. Ms. Stroehlen of Wood was asked if something like this might cost \$50,000.00 or \$5,000.00 and she suggested that it likely would be somewhere less than \$10,000.00. At least three of the Board members agreed with the suggestion for the Engineer’s review. As such, KWright asked for a volunteer to review and, possibly, accept said proposal for any amount \$10,000.00 or less and BRadloff volunteered.

MOTION: To give BRadloff Board approval to authorize Wood’s proposal for additional services as described above, by KWright.

Motion was seconded by PRAudenbush and PASSED unanimously by the Board members present.

7. New Business. (1) During the last meeting in June, WFlowers indicated that a vote would be necessary to continue the assessment at \$1,000.00 per annum and/or reduce the amount if that was going to be the Board’s desire. Since it was indicated that the current

assessment of \$1,000.00, which is the maximum allowed per annum as set forth in the Ordinance which established the District, would stay the same; the Board voted on whether to continue the current assessment for the 2021/2022 FY which was approved unanimously by the Board. At this July meeting, WFlowers then presented Resolution No. 21-02, which includes the applicable tax roll for FY 2021/2022, to be approved by the Board. (2) WFlowers also informed the Board that more meeting dates will need to be published going forward and asked the Board how to proceed, to which he was told to go ahead and publish for the rest of the year.

MOTION: To adopt/approve Resolution 21-02 which maintains the annual assessment at \$1,000.00 and the affected tax roll for the 2021/2022 FY, as described above, by KWright.

Motion was seconded by BRadloff and PASSED unanimously by the Board members present.

General Public Comment -

There were no other comments from the public at the end of the meeting (comments/questions were taken during the meeting, if any).

Adjournment -

KWright adjourned the meeting at 1851 hrs.

Future Meeting Dates -

Meetings are held on the second Wednesday of the month (6:30 PM), at the "Pablo Creek Regional Library," 13295 Beach Blvd. Jacksonville 32246. **However, because of the dredging currently going on, please check the District's website (isleofpalmsjax.com), often, for any updates to the location and time of any upcoming meeting AND for any "Special" or "Emergency" meetings needed to manage the dredging effort.**

August 11, 2021 (this particular meeting is at 6:00pm)

[Future meeting dates for the 2021 calendar year will be posted on the District website and published on a month to month basis (hopefully, only for the near future)]