

MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

September 9, 2020

[As a result of the COVID-19 Pandemic and necessary restrictions related to public gatherings, this Board meeting was conducted outside, under the pavilion at the Isle of Palms Park on Eunice Road but could also have been attended via Skype-based audio-only teleconference. The call-in phone number was (904) 348-0303 and the Conf. ID was 972932507#]

Board President Ken Wright opened the meeting; calling it to order at approximately 1832 hours with a Roll Call of all Board members present [Agenda Item 1] at the park. Other Board members/officers present were Vice President Paul Raudenbush, Secretary Brad Radloff, and Member Josh Reichert. Member Dave Touring was able to join the meeting via call-in/speaker. A quorum was established with four Board members present at the meeting. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was present at the meeting and Charlene Stroehlen, P.E., the Project Manager with Wood, PLC, as representative for the District's Engineer of Record to administrate upcoming dredging efforts was also available via call-in/speaker. There was also one dredging contractor representative (Brance Diversified) present at the meeting along with Stanley Pipes of HWSD. Four homeowners attended the meeting. There was an indication that others called-in to the meeting but chose not to identify themselves. The meetings (as a public gathering) are normally held in a Community Meeting Room of the Pablo Creek Regional Library at 13295 Beach Boulevard, Jacksonville, FL 32246 but due to safety restrictions still in place at the library, the meeting was held outside at the above identified public park.

Agenda-Specific Public Comments [Agenda Item 2]-

As a result of a Florida Statute, *public comments of Agenda items only* (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any of the Agenda items from homeowners - either present or from those that may have called-in to the meeting.

OTHER AGENDA ITEMS

3. Vote on approval of Meeting Minutes of August 12, 2020 Board meeting.

MOTION: To approve the minutes of August 12, 2020, by KWright.

The motion was seconded by PRAudenbush and PASSED unanimously by the Board members present.

4. Treasurer's Report. PRAudenbush provided an update to the Treasurer's Report for this meeting and reported the District's bank balance at \$1,268,702.97, as of August 31, 2020. There were two bill(s)/invoice(s) needing approval for payment: 1) \$850.00 to LLW for the month of August legal fees and 2) \$5,443.00 to Florida Municipal Insurance Trust (FMIT) for the District's annual insurance premium. As a special note, there is a dual signature requirement that is in place for all checks/bill payments.

MOTION(s): To approve payments to LLW and FMIT, as described above, both by PRAudenbush.

Motions seconded by KWright, and PASSED unanimously by the Board members present.

For the monthly summary/update regarding the Budget Report, there was no discussion since amendments were made to the budget at the June 2019 meeting to reflect more accurate line items for engineering, auditing, and insurance fees. The general intent of said report is to facilitate the reporting/accuracy of the current year's budget and preparation for projecting the upcoming fiscal year's budget and will be very useful closer toward the end of the fiscal year.

5. Amend Budget for the \$50 increase previously approved. KWright indicated that for the previously approved increase in the annual assessment by \$50.00 per year, the budget for Fiscal Year 2020/2021 had to be amended to reflect the increase in revenue for the same period. He presented the amended budget with copies of the new budget and motioned the Board to approve it. After the motion was approved, WFlowers produced a Resolution indicating the Budget amendment, for signatures prior to submittal to the COJ.

MOTION: To amend the budget for FY 2020/2021 to reflect the increase in annual assessment, by KWright.

The motion was seconded by BRadloff and PASSED unanimously by the Board members present.

6. Report on negotiations and discussion re: finalizing Engineer to oversee dredging. KWright reported that certain necessary language changes in Wood's Proposal/Professional Services Agreement, as previously indicated by WFlowers, needed to be made (which were) and then also choosing the level of services the Board would need from Wood, PLC regarding management of the dredging operations.

PRaudenbush indicated that to address the level of service required of Wood, the Board would first need to select a dredging contractor to see what their services include. So, he suggested waiting until the bid(s) is reviewed at the next [special] meeting and a contractor is selected before determining the scope of services from Wood.

MOTION: To approve Wood's proposal (dated July 31, 2020), subject to negotiations of the scope of services that will be required from Wood and the necessary adjustments to the terms and conditions as cited by WFlowers, by KWright.

The motion was seconded by PRaudenbush and PASSED unanimously by the Board members present.

7. Receive and review Bids. WFlowers provided to the Board the one and only bid submitted to his office by the deadline date. PRaudenbush began the bid opening by revealing the name of the bidder, Florida Dredge and Dock, and then initially check to see if the bid is compliant with the requested bid requirements. One of the main requirements of the bid package was to provide prices for two the two options indicated in the bid package: 1) total price for dredging to -5' at mean low tide and 2) total price for dredging to -6' at mean low tide. There was also a requested quote per cubic yard for individual homeowner dredging. The quoted prices from FL Dredge and Dock were \$2,789,050.00 for the -5' and \$3,801,970.00 for the -6' with both quotes indicating the same for individual homeowners (for their personal dredging) at \$35.00/yard. Lance Young of Brance Diversified was present and indicated that his company Brance will be working with FL Dredge as a subcontractor (indicated in their bid submittal) with FL Dredge being the Prime. Since a meeting to select a bidder for the contract was already published for September 16, 2020, PRaudenbush suggested that he would get the bid scanned and sent to the Board members to review prior to the Sept. 16th meeting, at which time, any questions could be answered and the winning bid officially awarded. Lance Young provided some information regarding his companies' relationship with FL Dredge, their experience, some "methods and means" (e.g., using hydraulic dredging as well as mechanical but mostly hydraulic and they want to get it done very quickly), what to expect, and similar information. Based on his comments and information, more discussion ensued between Board members, Stanley Pipes, and homeowners. Some of the primary concerns were how, where, and when for the individual additional dredging and how to determine the volume dredged for the individual additional dredging. The volume for individual dredging is important, not only for charging but also for reporting the volume of spoils going to HWSD's spoil site. It was suggested that these issues could be addressed during negotiations with the contractor being potentially awarded the project.
8. Set, date, time and place for meeting to select bidder. WFlowers suggested conducting the bid selection at LLW's office building (Raymond James Building - Riverfront Conference Room) at 245 Riverside Avenue near the Downtown area of Jacksonville on

September 16, 2020 at 4:00pm.

9. New Business. There was no new business to discuss.

General Public Comment -

There were no other comments from the public at the end of the meeting (comments/questions taken during the meeting).

Adjournment -

KWright adjourned the meeting at 1910 hrs.

Future Meeting Dates -

Meetings are held on Wednesdays at 6:30 PM, normally at the “Pablo Creek Regional Library,” 13295 Beach Blvd. Jacksonville 32246; for the dates listed below **[however, because of the uncertainty revolving around the ever-changing restrictions placed on public gatherings, please check the District’s website (isleofpalmsjax.com) for any updates to the location of the upcoming meeting]:**

September 16, 2020 (special meeting) October 14, 2020 November 11, 2020

December 9, 2020