

MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

March 30, 2016

Board President Ken Wright opened the meeting and called it to order at approximately 1836 hours with a Roll Call of all Board members present [Agenda Item 1]. Other Board members/officers present were Matt Kwartler, Secretary Brad Radloff, and Member Tim Pacheco. Board Vice President Paul Raudenbush could not make the meeting but participated via cell phone. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was also present. Approximately 9 homeowners from the District attended. A representative from Taylor Engineering (TEI) was not present. It should be noted that this meeting was rescheduled from the March 16, 2016 which had to be cancelled due to only one Board member being able to attend.

Agenda-Specific Public Comments [Agenda Item 2]-

As a result of a new Florida Statute, public comments of agenda items only (no general items) are to be taken prior to addressing the Meeting Agenda. *There were no initial comments regarding the agenda items.*

OTHER AGENDA ITEMS

3. Approve the Minutes of the January 13, 2016 Board meeting.

MOTION: To approve the minutes of the January 13, 2016 Board meeting, by MKwartler.

The motion was seconded by TPacheco and passed unanimously by all Board members present.

4. Treasurer's Report/MKwartler was available to discuss account balance(s), approval of any bills to be paid and an Audit update - if any. The audit is still occurring and additional information (i.e., invoices) is needed before completion. The District's account balance is currently (as of the date of this meeting) \$509,429.50. There were bills/reimbursements that needed to be paid: 1) Board Attorney's firm (LLW), for \$850.00, 2) Board member BRadloff \$101.64 for ACOE permit fee (\$100.00) and postage (\$1.64), and 3) Board member TPacheco \$242.23 for Meeting Notices/Pub. Fees (\$54.00) and mailbox rental fees for a year (\$188.23). The invoice(s)/reimbursement(s) were motioned for payment. As a special note, there is a dual signature requirement that is in place for all checks/bill

payments.

MOTION: To approve the payments to LLW, BRadloff, and TPacheco, as described above, by MKwartler.

Motion was seconded by TPacheco and passed unanimously by all Board members present.

The still outstanding Taylor Engineering, Inc. (TEI) invoice, for remaining fees, was discussed. There appears to be some discrepancy as to what the District still owes, so some clarification will be needed before approving any payment(s). MKwartler would make an attempt to contact TEI and see about clarifying the amount needed to be paid so that for the next meeting the Board might approve a payment of some sort.

5. Receive report regarding ACOE permit. The District has an approved permit from the ACOE and is good for 10 years. Some discussion ensued who would hold the actual original permit. It was decided that the Secretary keep the original and send scanned copies around to the Board members and Attorney.
6. Update regarding efforts to get City Council to amend. enabling Ordinance to allow for financing of dredging and to require movement of non-permanent structures that would impede dredging, by WFlowers and PRaudenbush. If approved, the amendment would provide authorization to finance dredging, only if the Board deems it necessary or if that would seem to be the most appropriate action or in the best interests of the District and allow the District to move boats and non-fixed structures to facilitate dredging at the expense of the owner. According to WFlowers the City Council/Committees have some concerns over certain language in the proposed amendment. The City would like the District to use language that is congruent with another similar district (Harbor Waterway) that has already received approval for such. The Board discussed the suggested changes, as suggested by the City, and determined that this District did not want authority over as many aspects of the Harbor Waterway's district has. It was decided that the language should include something similar to Harbor Waterway's but minus certain specific aspects of authority.

MOTION: To use the language which conforms more closely with the Harbor Water Ordinance (2015-233-E, subsection D), as suggested from the COJ, but only with authority to address removal of obstructions to dredging operations and not all the other aspects as provided for in the suggested language, by KWright.

The motion was seconded by TPacheco and passed unanimously by all Board members present.

7. Discussion of July 1, 2016-June 30, 2017 fiscal year budget. Much discussion ensued

regarding various aspects of the budget; including how certain line items, numbers, etc. are intended to be reported. The budget will be proposed without an increase in the annual assessment with the knowledge that a Public Hearing will be held at a later date to actually determine (i.e., to be voted on by the Board) whether an increase in the assessment will occur. Should an increase be approved by the Board at that time, an amendment to the budget will be submitted to the City. The budget was finally agreed upon and a Resolution signed by the Board Chairman and Secretary for submittal to the City.

MOTION: To approve the proposed 2016/2017 budget with minor changes, including reducing the special assessment revenue by 3.5% for the COJ's "cut" and the accompanying reserve for dredging down to the \$235,632.75, by KWright.

The motion was seconded by MKwartler and passed unanimously by all Board members present.

8. Notice regarding Board Seats 1 and 3, South IOP representatives, and Seat 5, Central IOP representative, are up for election this year, Term is 4 years. Candidates must file by May 23, 2016. *This was verbalized.*
9. Vote, if necessary, on City Council revisions to enabling Ordinance. *No need to vote this since it was already done under Agenda Item No. 6.*
10. Consider whether to cancel April 13, 2016 meeting. The Board discussed this meeting and decided to cancel it since it is only two weeks and most administrative tasks have been taken care of.

MOTION: To cancel April 13, 2016 meeting and post such on the District website, by KWright.

The motion was seconded by MKwartler and passed unanimously by all Board members present.

11. New business.

- 1) TPacheco requested authorization to purchase new signs for meeting notifications.

MOTION: To authorize TPacheco to purchase new sign for meeting notices and be reimbursed for costs up to \$150.00, by KWright.

The motion was seconded by MKwartler and passed unanimously by all Board members present.

Future Meeting Dates -

Meetings are to be held on Wednesdays at 6:30 PM at the "Captain's Club" located at 13363 Beach Blvd.; as listed below (continued next page):

June 15, 2016

July 13, 2016

October 12, 2016

November 16, 2016

General Public Comment -

- 1) There was some discussion with a meeting attendee regarding a better way to notify homeowners of meeting dates and when meetings are cancelled.

Adjournment -

KWright adjourned the meeting at 1956 hrs.