

MINUTES OF THE BOARD OF SUPERVISORS

ISLE OF PALMS SPECIAL DISTRICT

March 8, 2017

Board President Ken Wright opened the meeting and called it to order at approximately 1833 hours with a Roll Call of all Board members present [Agenda Item 1]. Other Board members/officers present were Vice President Paul Raudenbush, Secretary Brad Radloff and Member Tim Pacheco. Board Treasurer Matt Kwartler no longer desired to be on the Board and did not run in the November 2016 election, therefore his Seat is currently open pending an appointment until the next election. Board Attorney Wayne Flowers of Lewis, Longman & Walker (LLW) was also present. Approximately 20 homeowners from the District attended. Also, Joe Wagner, P.E. from AMEC made himself available for dredging questions, etc., if any.

Agenda-Specific Public Comments [Agenda Item 2]-

As a result of a Florida Statute, public comments of agenda items only (no general items) are to be taken prior to addressing the Meeting Agenda. There were no public comments on any agenda items, from attending homeowners.

OTHER AGENDA ITEMS

3. Approve the Minutes of the January 11, 2017 Board meeting.

MOTION: To approve the minutes of the January 11, 2017 Board meeting, by TPacheco.

The motion was seconded by KWright and passed unanimously by all Board members present.

4. Treasurer's Report. PRaudenbush (acting Treasurer) was able to give the report for this agenda since the books/data/accounts have been received from former Treasurer MKwartler. Total account balance, as of February 2017 was reported as \$777,180.48. In addition, there were bills/invoices needing the Board's approval for payment and included: the Board Attorney's firm (LLW), for \$1,950.00, and reimbursements to TPacheco for signs and publishing in Financial News & Daily Record for a total of \$554.42. As a special note, there is a dual signature requirement that is in place for all checks/bill payments.

MOTION(S): To approve the payments to LLW and TPacheco, as described above, by

KWright for both motions.

Motions were seconded by PRaudenbush and passed unanimously by all Board members present.

5. Change of Bank Signatory on checks from Matt Kwartler to another Board member. This is required to maintain a dual signature requirement on all checks. After some discussion amongst the Board members during January's Board meeting, it was decided that Board member Paul Raudenbush shall be one of the two signatures needed to authorize a payment by check (since he was likely become the temporary Board Treasurer), Ken Wright being the other. This has been accomplished and, as of this March Board meeting, the co-signers for any checks are KWright and PRaudenbush.
6. Accept Matt Kwartler's Resignation from Board. An official resignation was required from MKwartler to officially open his seat to be refilled. MKwartler briefly stopped in during the meeting to officially submit his letter.
7. Appoint New Board Member. Action to take on issue of replacement of Board member Kwartler, absent a qualifying candidate for his seat during the recent election in 2016. *History:* From discussions during previous Board meetings, it was not entirely clear what the procedure/process was for replacing an outgoing Board member, absent a qualifying candidate or candidates. After some research and discussions with the Office of General Counsel (OGC) -- City of Jacksonville (COJ), WFlowers had determined that the Board could make a simple appointment to the vacant Seat as chosen from interested prospective candidates. Qualifications to be considered for appointment to such a vacant Seat include ownership of a lot in the portion of IOP from which the Seat is assigned (in the case of this appointment, the South IOP). The appointment is to be considered "temporary" until the next regular election cycle. As such, PRaudenbush introduced a prospective candidate for consideration by the Board, no other prospects made themselves known during this meeting after a request was made by the Board Chair to do so. The sole candidate for the appointment identified himself as Dave Touring, whom lives in South IOP on Tradewinds Drive. He also suggested that he is a Civil Engineer/Licensed Professional Engineer and has much experience/background in waterfront development, including dredging projects.

MOTION: To appoint Mr. Dave Touring to fill Matt Kwartler's South IOP Seat, by KWright.

Motion was seconded by BRadloff and passed unanimously by all Board members present. At that time, WFlowers indicated that a Resolution (#17-02) would be drawn up for signature(s) to memorialize the appointment and, otherwise, show the Seat # and that the appointment is temporary pending the results of the next election. Mr. Touring also joined the Board during the meeting and began participating in the discussion of and voting on the remaining agenda items, as applicable.

8. Review form of RFP from LLW for dredge financing: decide whether and whom to send RFP. WFlowers provided the Board members with a draft RFP for discussion and approval. The discussion ensued and revolved around where the RFP would be noticed, how, when, and generally to whom. There would be 30 days to notice the RFP and another 30 days to prepare and submit packages back to the Board. Initial interest from prospective bidders would be discussed during the April 2017 Board meeting, accepting submittals by May 3, 2017, and accepting electronic responses.

MOTION: To approve the use of the Request For Proposal document, as finalized during this March 2017 Board meeting, and to notice (publish) and contact prospective lenders interested in submitting bid packages to the District (by May 3, 2017) with PRAudenbush as the point of contact for questions/submittals accepting electronic responses, by KWright.

Motion was seconded by PRAudenbush and passed unanimously by all Board members present.

9. Continue discussion regarding course of action by Board to determine costs/benefits associated with financing of dredging versus accumulating sufficient funds to dredge without financing. *This agenda item was basically discussed in conjunction with Item 8 above and, therefore, precluded any further discussion after asking attendees if there were any other questions or comments on this item, to which there were none.*
10. Vote on Budget to submit to City Council by April 1, 2017. The proposed budget was distributed to Board members prior to this March 2017 meeting.

MOTION: To adopt the proposed budget for FY 2017/2018, as distributed to the Board/attached to this meeting's agenda, by KWright.

The motion was seconded by TPacheco and passed by four Board members (DTouring withheld his vote on the basis that he just became a Board member within the last 30 mins. of the meeting and, as such, his unfamiliarity with the District's budget considerations). At that time, WFlowers presented a Resolution (#17-01), as prepared for signature(s), which adopts the proposed budget for submittal to the City Council.

11. Meeting dates and location(s) for 2017. *History.* the Board had lost its previous meeting place (Captain's Club) after December 2016 and currently holds meetings at the "Pablo Creek Regional Library," 13295 Beach Blvd. Jacksonville 32246. TPacheco had set up dates for the library location which considered by the Board and subsequently approved for the rest of 2017 (the approved dates and meeting location are indicated in "Future Meeting Dates," below).

12. New Business. KWright indicated that he had received a phone call from the Board's CPA regarding a "public records request" (re: outstanding checks) from somebody in Virginia. KWright made a call to address the request.

Future Meeting Dates -

Meetings are to be held on Wednesdays at 6:30 PM at the "Pablo Creek Regional Library," 13295 Beach Blvd. Jacksonville 32246; for the dates listed below:

April 12, 2017 May 10, 2017 June 14, 2017 July 12, 2017

September 13, 2017 October 11, 2017 November 8, 2017

General Public Comment -

There were no comments from the public at the end of the meeting.

Adjournment -

KWright adjourned the meeting at 1922 hrs.